



Board Meeting

September 18, 2019

12:00 PM-2:00 PM

Board Members Present: Benjamin Campbell, Salman Safir, Nicole Yan, Hiatt Allen, James Woodall, Mark Lambert

Meeting called to order by Co-Presidents

Items:

- Mark Lambert / Wellness Chair Introduction (Mark)
 - Representative to University committee about student health. Meets multiple times a quarter including Deans of Students and health care program directors. Includes discussion of student life fees, health programming, and health care plans
 - Goal for Div School is to discuss mental health and wellness in the community
 - Adding Mark as Wellness Chair. Mark will envision what that position will look like going forward. Mark also serving on DoS search. Dean Nirenberg has been very supportive of wellness.
 - No action needed on item
- Meeting Frequency and Logistics (Ben)
 - Old board met once a month
 - Will keep meeting schedule of once a month, try and use Slack to continue conversation
 - Next 4 to 8 is Oct 10, have a meeting before then
 - ADOPTED without objection to schedule next meeting after class registration opens on 9/23
- Open Meetings (Ben)
 - No one objects to open meetings
 - Need to formulate Closed Meeting provisions

- Members submitting agenda items via Google Form
- Agendas posted online
- Ben will draft meeting procedures
- ADOPTED without objection to hold open board meetings going forward, with provision for closed meetings before or after open board meetings, and to post agendas online
- Meetings with Dean and DOSO (Salman)
 - Co-Presidents talked about meeting with Nirenberg once a month
 - Co-Preses didn't want to make it mandatory, but open to the office team
 - Will send out list of those meeting dates
 - ADOPTED without objection to have open attendance policy for DSA-Administration meetings
- Orientation Sign-Ups and Descriptions (Salman)
 - "The Big One"
 - Adding a dinner for International Students on 9/22 @ 4:30
 - Working with Lixin Zheng
 - James will reserve table early
 - Tour of Campus during the day on Monday @ 1:30
 - Counseling Center, CDI, etc.
 - Salman, Ben, Mark
 - Cookout and Bonfire at the Point on Monday @ 6:00
 - James and Hiatt point people. Salman will also come
 - Kosher is not currently needed
 - Will camp out at the point around 3 to reserve the space
 - Newberry Library & Portillos on Tuesday
 - Brownsville
 - Event is fully booked, but Salman and Ben will contact them about including additional reservations. If not there may be two groups, one to go to the event and one to meet up with the first at Portillos
 - Ben, Nicole, Salman, point people
 - Div School in Perspective & Dinner on Wednesday @ 6
 - Club leaders present: Alchemy, DivOUT, Women's Caucus, GSU, UChicago United

- Innercity Muslim Action Network
 - Lecture Hall or GOB if group is smaller
 - Cater food from different Hyde Park restaurants
 - Each group will do 5 to 7 minutes discussing Div School/UChicago experience
 - Ben, Mark, James point people. Salman, Hiatt and Nicole will also attend
- Game Night on Thursday
 - Movie will cost \$350 to show--not doing a movie. Just games
 - Less rambunctious night for families and students averse
 - Toys Etc near Trader Joes to buy games
 - Get popcorn and snacks as well
 - Nicole, Hiatt, Mark point people. Others will also attend
- White Sox Game on Friday
 - Not buying tickets until Friday morning
 - Ben and Salman point people
 - Need number by Thursday
- Museum Tours on Saturday
 - DuSable Museum in the morning
 - Mark and Hiatt point person
 - Boat tour in the afternoon (not back to back)
 - Hiatt point person
- ADOPTED without objection per the following description above of the orientation events and the officers to lead the events
- Group Tagalong for Orientation (Ben)
 - Invite members of clubs on campus (GSU, DivOUT, Women's Caucus, Alchemy, UChicago United)
 - Opening Game Night to Div School community
 - ADOPTED without objection the above provisions
- Budget Updates (Salman)
 - Draft budget written by Salman
 - Agreed without objection to review budget and discuss/approve at the next meeting

- Mentorship Program Update (B/M)
 - TABLED without objection for another meeting
- Swift Cares Child Care Grant (Salman)
 - Family Assistance Grant--\$300 for child care during orientation
 - ADOPTED without objection
- Grant Changes (Salman)
 - Removing academic probation ban
 - ADOPTED without objection. Hiatt will change the forms and circulate them to the board
- Grad Council Representative Position (Salman)
 - We get two reps to grad council
 - James is doing too much work
 - Joe is no longer serving as the Grad Council Rep
 - Goal to fill the position with person (elect) or assign duty to existing officer
 - If election should try to announce at the 4 to 8
 - ADOPTED without objection to table the decision until the next meeting after further discussion between Co-Presidents and Funding Chair
- DSA United Club Meeting (Ben)
 - Include bias training because club leaders have been bias/prejudice on use
 - Removing money from clubs that get complaints about bias? No policy now.
- Club Funding (Ben & Salman)
 - Increasing budget for identity clubs to \$2000 debated.
 - Concerns expressed about clubs but using full \$1000 budget in past years
 - Concerns also expressed about how additional funding will be used by clubs. Will funding be used just to purchase more food?
 - MOTION: Funding Chair moved to drop the funding to \$1500 for identity clubs with option to get a \$500 mid-year increase
 - VOTE: 5 in favor, 1 against. Motion passes
- Let's Talk Hours (Salman)
 - Mental Health hours here in renovated DSA office starting winter quarter

- ADOPTED without objection
- Wellness Initiatives (Mark)
 - November 6, Wednesday Lunch, Wellness Workshop for stress management
 - ADOPTED without objection
- Food Pantry (Salman)
 - Food pantry for students to fight food insecurity
 - Use 4th floor lounge space
 - Budgeted for a fridge and freezer
 - Have to have a procedure in place to make sure food is always safe
 - Use fridge to hold extra food from events
 - Start winter quarter
 - What to do with summertime
 - Mark > look at Law/SSA examples?
 - ADOPTED without objection to develop policies to ensure the safety of food and implement food pantry
- Communication Policies (Hiatt)
 - Limit emails sent to the Listserv
 - Another possibility is to combine all DSA listserv advertisements into the newsletter
 - Should meet with Americia to discuss DOS newsletter and how it functions in relation to DSA newsletter
 - ADOPTED without objection for Secretary to meet with DOS office
- Google Drive Tour (Hiatt)
- Website Updates (Hiatt)
- Promotion of 4 to 8s (Hiatt)]
 - TABLED without objection for next meeting
- First 4-8 Planning (Ben)
 - TABLED without objection for next meeting
- October 31 Event (Talent Show / Festival) (Ben & Salman)
 - Briefly discussed
 - ADOPTED without objection to hold the event, will plan at a future meeting

- Grounds of Being Fellowship Talk (Ben)
 - Will work with GoB to host talk
 - ADOPTED without objection, Co-Presidents will coordinate with GoB
- Office Redesign (Ben & Salman)
 - Redesign for the DSA Office
 - ADOPTED without objection, will work on at a future meeting
- Lounge Updates (Ben & Salman)
 - Competition for design
 - ADOPTED without objection, will work on at a future meeting
- New Grounds of Being Microwave (Ben)
 - And bagel cutter
 - Both purchases ADOPTED without objection
- Board Photo (Hiatt)
 - After grad council rep
 - No action required
- Officer Bios (Ben)
 - Website will host officer bios
 - ADOPTED without objection, to be completed by each officer and formatted by Secretary
- Constitution (Hiatt)
 - TABLED without objection for future meeting
- Sundry
 - Mentorship Program, TABLED without objection for future meeting

Adjournment:

- Suggested by: James
- Seconded by: Mark
- Meeting Adjourned

Minutes taken by Hiatt Allen